

Scoop, Updated Web version, Oct. 16, 2003

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Background

Beginning July 1, 2000, the two Maine Regional Library System purchasing cooperatives known as SCOOP (books and AV materials) and MELD (furniture, equipment, and supplies) merged into one cooperative, known as SCOOP.

The purpose of the Maine Regional Library System purchasing cooperative known as SCOOP is to help member libraries purchase specified materials at the best possible price and in a timely manner. The types of items included are those typically kept in stock by traditional print, multi-media, library furniture, equipment and supply wholesalers who sell to libraries and bookstores. This cooperative does not include subscriptions or any materials that require a license.

Eligibility

All members of the Maine Regional Library System are SCOOP Members. MRLS members are listed on the library District websites:

- Central Maine Library District members :
<http://www.state.me.us/msl/cmld/Member%20Libraries.htm>
- Northeastern Maine Library District members:
http://www.bpl.lib.me.us/nmld/member_libraries.htm
- Southern Maine Library District members:
<http://www.state.me.us/msl/smld/members.html>

Terms

A "Vendor Discount Catalog July 1, 2003 – June 30, 2006" with discounts and other pertinent information was mailed to all Maine Regional Library System members in June 2003. Additional copies of the catalog are available through the

Maine State Library's Development Office, tel. 287-5620.

The vendors in this catalog have met the SCOOP contract requirements. SCOOP members are free to contact other vendors for individually negotiated agreements.

This new cooperative differs from past cooperatives. Instead of being limited to certain vendors, all vendors meeting our specifications will be included in this catalog. These specifications are:

Requirements for Print and Multi-media vendors:

- Discounts must be lower than those published in vendor's catalog and/or vendor's standard library discount.
- Free shipping must be included.
- Surcharges are not acceptable.
- All ordering, shipping and invoicing will be from and to individual libraries unless other arrangements are made with the participants.
- Inside delivery is required.
- If invoices are not shipped with items, packing slips must be enclosed.
- Only vendors offering the same discount to all SCOOP members will be included.
- Member libraries may set up multiple accounts if they choose in order to meet their individual book-keeping needs. Discounts must be the same for all accounts.
- Vendor will be held strictly responsible for furnishing new and perfect publications and will be required to replace any damaged or defective publications without cost to the ordering library, regardless of pre-processing or library markings.
- All return shipping and carrying charges for defective items are to be paid by the vendor.

Requirements for Furniture, Equipment, and Supply vendors:

- Discounts must be lower than those published in vendor's catalog and/or vendor's standard library discount.
- Surcharges are not acceptable.
- All ordering, shipping and invoicing will be from and to individual libraries unless other arrangements are made with the participants.
- Inside delivery is required.
- If invoices are not shipped with items, packing slips must be enclosed.
- Only vendors offering the same discount to all SCOOP members will be included.
- Vendor will be held strictly responsible for furnishing new and perfect

- items and will be required to replace any damaged or defective items without cost to the ordering library.
- All return shipping and carrying charges for defective items are to be paid by the vendor.

Vendors ~ Print and Multi-media Materials

- Audio Editions (Specialty/Multi-media)
- Baker & Taylor (Book & Multi-media wholesaler)
- Bound-to-Stay-Bound (Specialty/Pre-bound books)
- Davidson's Titles, Inc. (Book & Multi-media Wholesaler)
- Follett Media Distribution (Multi-media)
- Ingram Library Services, Inc. (Book & Multi-media Wholesaler)
- Perma-Bound (Specialty/Pre-bound books)
- Sagebrush/Econo-Clad (Specialty/Pre-bound books)
- Whitcomb Associates (Specialty/ Children's Library-Bound books)

Vendors ~ Equipment, Supplies and Furniture

- Barcode Discount Warehouse (Barcodes/Related Equipment & Supplies)
- Brodart Co.
- Budget Library Supplies (Supplies only)
- Demco, Inc.
- Gaylord Bros., Inc.
- Highsmith, Inc.
- Huston and Company (Furniture only)
- The Library Store
- Tucker Library Supplies (Equipment and Furniture only)
- Vernon Library Supplies, Inc.

Agreement Timetable

This contract is in effect until June 30, 2006. The SCOOP committee will notify members of changes in the vendor list at the time of renewal. Other changes will be communicated via district newsletters, MELIBS postings, and the Maine Memo.

Responsibilities

- **SCOOP:**

will maintain a list of its members on the Maine Regional Library System's Website and prepare the SCOOP Vendor Discount Catalog for dissemination among member libraries. SCOOP assumes no

responsibility for any business transaction between participating libraries and vendors.

- **Individual Libraries:**

All ordering, shipping, and invoicing will be from and to individual libraries. Individual libraries must contact a chosen vendor to establish a new account, specifying that it is a SCOOP member and citing that vendor's bid number. Failure to do so may result in a library's not receiving the full SCOOP discount. Carefully note exclusions and details for individual vendors. Since it is impossible to provide the details of all vendor processing and shipping terms in the catalog, it is incumbent on the individual library to verify these when setting up an account. School librarians are reminded that this discount is intended for purchase of materials for the library - not for teachers.

- **Vendors:**

will be held strictly responsible for furnishing new and perfect items according to the discount schedule established and will be required to replace any damaged or defective items without cost to the ordering library, regardless of pre-processing or library markings. All return shipping and carrying charges for defective items are to be paid by the vendor.

Committee Members

Voting Members

Glenda Dow, Hermon High School, Steve Norman, Belfast Public Library; Joy Russo, Kennebunk High School; Ken Scott, Lyman Public Library; Vicky Smith, McArthur Public Library, Biddeford; Charlene Wagner, Gardiner Public Library.

Non-voting Members

Benita Davis, NMLD; Bonnie Dwyer, CMLD; Shirley Helfrich, SMLD

Further Information

Central Maine Library District, c/o Maine State Library, 64 State House Station,
Augusta, ME 04333
1-800-322-8899

Northeastern Maine Library District, c/o Bangor Public Library, 145 Harlow

Street, Bangor, ME 04401
1-800-427-8336

Southern Maine Library District, c/o Portland Public Library, 5 Monument Square
Portland, ME 04101
207-871-1766 1-800-649-7696

64 State House Station, Augusta, ME 04333-0064
Tel: 207-287-5600 | Fax: 207-287-5615 | TTY: 207-287-5622
<http://www.maine.gov/msl>
Email: msl.webmaster@maine.gov